



AATPC INTERNSHIP PROGRAM 2024-2025

The Internship Program at AATPC is one that will provide both training and supervision, as well as experience working with a variety of clients using Animal Assisted Therapy. We require a 12-month commitment of 20-hours per week (regardless of graduation date) for clinical interns with a reduced expectation for foundation/practicum students. All interns are required to work a minimum (and maximum) of 5 hours each weekend and at least 2 evenings per week, as well as attend meetings and group supervision on Thursdays from 11:00 – 1:00.

During your initial weeks, you will be given an intern orientation and training that will prepare you in both an administrative and clinical capacity for your future career. After your orientation, you may begin working with clients immediately as it is our priority to provide a maximum of 13 client hours per week for you (most interns are capped at 12-14 client hours per week). In addition to client sessions and case file management, this position will have other responsibilities, which may include administrative or administrative support work, participating in various counseling programs and groups, ranch and animal care, and programmatic support. Supervision will be provided for all tasks that are asked of you. Because this is a ranch, there is non-clinical work that is expected of all staff, including interns, to maintain the health and well-being of the animals and the cleanliness of the facility, as well as to support the non-profit.

We do not require you to work with your own animal, however, if you choose to bring an animal to work with you, it must be your own pet and they will be part of a secondary interview process. These animals must have appropriate temperament and personality and be obedience trained. For dogs: the intern must be willing to train and certify any dog they'd like to bring onsite (we can provide you this info at your request). All interns will have access to work with our variety of therapy animals who live on the ranch.

Due to our high client load and the nature of our office, we do prefer that all clinical interns have previous Practicum experience in a supervised, clinical setting, or clinical work experience.

We ask that you carefully review these requirements before applying for this internship. Thank you.

- Completion of Practicum or have provided similar mental health counseling experience for clinical internship role, or experience or knowledge of case management/wrap-around care for foundation/practicum internship
- Play therapy course before or during your first semester of internship.
- 12-month commitment
- 20 hours per week including 5 hours per weekend and 2 evenings per week
- Intern will participate in all trainings and supervisions provided at AATPC (free of charge)
- At least one session per month must be audio or videotaped for supervision purposes.
- Intern will attend one hour of individual supervision per week
- Intern will attend mandatory team meetings and group supervisions each week on Thursdays from 11:00 am – 1:00 p.m.
- Intern will be fully vaccinated against COVID-19 and will have a current flu shot (exceptions available in extenuating circumstances)



Clinical Duties may include:

- Psychotherapy - Direct client hours
 - Children
 - Adolescents
 - Adults
 - Couples
 - Families
 - Seniors
 - Veterans
 - Veterinary Counseling Program Participation
- Group Therapy
 - Start own groups
 - Participate in current groups already taking place through AATPC (grief, loss, animal care worker, etc)
- Administrative Support (this is a partial list)
 - Answering calls or emails from students looking for information about AAP
 - Giving tours of the Ranch
 - Supporting fundraising activities & volunteer events
 - Public speaking or representing AATPC at public functions
 - Assistance cleaning the offices as needed
 - Assistance with Ranch Animals, including cleaning stalls!

Practicum/Foundation year duties may include:

- Coordination of/ or help completing intake assessments with clients or families
- Completion of periodic and termination assessments with clients or families
- Participation in weekly clinical case meetings within our interdisciplinary team
- Distribute and be knowledgeable of community resources
- Facilitate family participation in the program, treatment plan, and discharge plan as appropriate.
- Serve as an advocate for clients and their families while maintaining a positive relationship with the community and other networking groups.
- Complete necessary documentation as required by certification, funding source, and program standards.
- Additional duties as assigned

If you are interested in applying to our Internship Program, please complete the attached Application and submit it along with a current resume and cover letter that specifically details your experience that may be relevant to this position. You can fax it to Anna Miller at (720)266-4444, mail to the address below or email to internship@aatpc.org.



INTERNSHIP APPLICATION Month and Year to Start _____

PERSONAL

Full Legal Name: _____ Date: _____

Home Phone: _____ Cell Phone: _____ Work Phone _____

Email: _____ Address / PO

Box: _____

City: _____ State: ____ ZIP: _____ Date of

Birth (month & day only): _____ Gender: _____

Emergency Contact: _____ Relationship: _____

Address / PO Box: _____

City: _____ State: ____ ZIP:

_____ Home Phone: _____ Work Phone:

If currently working:

Place of Employment: _____ Position: _____

Work Phone: _____ How Many Hours/Week Do You Work? _____ Do

you anticipate your work schedule being flexible for this internship? Please explain:

How Did You Hear About Us?

GRADUATE PROGRAM

Present School: _____

Program and Concentration (if applicable): _____

Are we a pre-approved Internship Site for your school? _____

In what year of your program are you? _____

Internship Supervisor and Contact Info: _____

PRACTICUM/CASE MANAGEMENT/COUNSELING EXPERIENCE

If you have completed your Practicum/Foundation Year Internship:

Where was your practicum or foundation year located?

Practicum/Foundation Internship Supervisor and Contact Information:

If seeking practicum, the number of hours required (direct vs indirect) and length of practicum/foundation period:

Please describe your client population, issues worked with, and duties at your Practicum:

9/18/2023

7275 Kipling St. Arvada, CO 80005 | 720.266.4444 | internship@aatpc.org



Please describe any additional counseling experience you have, apart from your Practicum:

If you are applying for your practicum or foundation year:

Do you have previous experience working with youth, case management, families, or crisis situations? Please explain:

ANIMALS

Potential Therapy Animal's Name _____ Age____ Gender____

Type _____ Certified? ____ Neutered/Spayed? _____

Are you willing to pay for Certification for you and your animal during your Internship?

Other important information about your animal:

Please describe your experience with animals, including what animals you have worked with, owned, lived with, etc. and any animals that you are allergic to or reluctant to work with:

OTHER

Reasons for Requesting this Internship:

Please list any special skills or training you may have that you would like to share with us (including other languages spoken, previous trainings, ties to the organizational mission, etc):

Please list any limitations that you think may be important for us to know about:

How many hours per week are you available to intern? _____

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What hours are you available?:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Have you ever been convicted of a felony? Yes/No

If yes, please explain:

Have you ever been convicted of a crime against children or animals? Yes/No

If yes, please explain:

By signing this application you are stating that all the above information is true and correct. You are also agreeing to adhere to the policies of AATPC, will attend any training or orientation required, and will sign a confidentiality waiver prior to beginning your internship.

Signature _____ Date _____

PLEASE FAX OR MAIL THIS APPLICATION TO THE ADDRESS ABOVE WITH RESUME & COVER LETTER

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